

October 30, 2018

Leyden BOH meeting, Town Hall, 3pm

Attending: Kathie Benson, Ellen White, Andrea Crete

Commenced at 3pm

1. Read and approved August minutes.
2. Short Term Rental/Bed & Breakfast guidance was created by FRCOG so Leyden BOH doesn't have to set these guidelines. FRCOG is sending out this information about permits, licenses and inspections to all towns to ask for any feedback. Once a final version is created, Leyden BOH will have information to send to rentals and B & B establishments in town. BOH will review permit requirements that adhere with the new guidelines. Ellen will contact the town clerk to confirm that Leyden doesn't issue business licenses.
3. The 2013 FDA food code was adopted in MA on Oct 5, 2018. There are a few changes that Leyden BOH will distribute to appropriate places in town after our next meeting.
4. Kathy will contact Leyden café about signs that need to be posted regarding volunteers making the food & not in a professional, licensed kitchen.
5. 581 West Leyden Road's title 5 passed.
6. 186 Glen Road: apparently no permits were pulled for work that was done. Kathy will contact Jim Hawkins, building inspector. Andrea will follow up about the failed septic system.
7. Andrea summarized her inspections at Pearl Rhodes Elementary & Spirit Fire, and outlined her plans for other town inspections in the future.
8. Andrea will look into tobacco regulations in other towns. BOH will work on this at the next meeting.
9. Next meeting is Tues, 1/29/19, at 3pm in the Police Station.
10. Went through the mail and filed papers.
11. Adjourned at 4:15pm

Submitted by Ellen White, 10/31/18