

**Leyden Select Board Minutes  
Leyden Town Office Building  
Joint Meeting with Finance Committee Regular Session  
July 5, 2022  
6:00pm**

**Select Board Members Present:** Bill Glabach, Katherine DiMatteo, Glenn Caffery

**Others Present:** Michele Giarusso, Liz Kidder, Ginger Robinson, Nathan Messer, Beth Kuzdeba, Mary Glabach, Michele Higgins, John Higgins, Emily Yazwinski, Nik Adamski, Jack Golden, Bill Brooks, Angelica Desrochers, Anders Ferguson, Dave Vreeland, Bill Brooks, Vanessa Russell, Gilda Galvis, Mary Bryne Greenfield Recorder

Select Board signed FY 22 warrants and FY 23 warrant, read correspondence.

Bill called the meeting to order at 6:12pm.

**Motion:** Glenn moved the meeting minutes of June 13, 2022, as written. Katherine seconded with amendments to correct the spelling of her name and to mention she was not on the Select Board at the time of this meeting, but she was in the audience. Glenn corrected the spelling of his name. Unanimous.

**Motion:** Katherine moved the minutes of July 1, 2022 as written with same corrections of spelling of both names. Unanimous.

## **DISCUSSION**

### **Select Board reorganization-**

**Motion:** Katherine moved Bill Glabach as nomination for Chair. Glenn seconded. Bill stated he would accept the nomination as this would be his last year. Glenn asked Bill how he will go about setting the agendas. Bill replied he would like the agenda set by Wednesday to go to Michele to type up and post with no last minute surprises. There was discussion on working sessions and meeting jointly with department heads and other committees. Vote-Unanimous.

### **End of year Transfers-**

Angelica handed out her recommendation of FY22 transfers to both the Select Board and Finance Committee. There was some discussion and explanations of transfers.

**Motion:** Glenn moved FY2022 End of Year transfers in the amount of \$34,458.80.

Katherine seconded. Unanimous.

**Motion:** Michele Higgins, Finance Committee member moved \$34,458.80 for FY 22 End of Year transfers. Nathan seconded. Unanimous.

### **FY23 Hourly pay rate discussion-**

Susan Bobe, Treasurer asked for clarification from the Finance Committee and Select Board on pay rates for certain positions. There was discussion amongst both boards.

Decisions made: Highway Foreman will stay at the current rate of \$27.50 until the new employee probationary period is over. All other highway workers are to receive a 3% increase. The tree warden will stay as a yearly stipend for both pay and expense.

**Motion:** Katherine moved the salary schedule as printed by the Treasurer for positions except the highway foreman until the probationary period is over. Glenn seconded. Unanimous. Ginger mentioned she would like this done differently next year. She is

suggesting the Select Board set the salary schedules and present to the Finance Committee, hopefully they will have completed the salary and wage compensation plan by next year's Annual Town Meeting.

### **Annual Appointments**

There was much discussion on how to let residents know there are annual committees they could be appointed to. Katherine would like residents who would like to serve on a board write a letter of intent to the Municipal Assistant. Then the Select Board will consider all requests. This will make for a fair and transparent process for any resident to serve on a committee/board. Michele said she will put on the website. There was discussion on when the select board will make the annual appointments.

### **Municipal Assistant Update**

Michele pointed out the email in Select Board correspondence from Sue Howarth of her resignation on the Council Of Aging. Bill accepted with regret. All in favor.

Michele also pointed out a letter of reply to the Select board from the Conservation Commission's decision to Mr. Blasiak. He did not like that the Con. Comm's letter was not specific enough. Katherine responded the Conservation Commission will be taking this up at their next meeting and will come up with a more formal cutting plan for Mr. Blasiak to approve. Michele said she is looking for volunteers to help with the town sign and RAVE now that she has access. Anyone interested should contact her. There are two bill schedules from Jeff Neipp that the Select Board has to approve. The accountant cannot pay these without Select Board approval. Bill signed the Select Board stipend and stated the MLP stipend should be prorated from the date they voted to institute a stipend. Bill wrote this on the bill schedule., There is a police Verizon bill for \$502 that needs to be paid. She would like the board to approve her to look into the balance and submit for payment. She also spoke to Chief Palmeiri and he stated he only needs one phone line and a fax line. Michele asked that she be allowed to discontinue all the other lines as there is no need for them.

**Motion:** Katherine moved to allow Michele to call Verizon to discontinue the many lines that are not used and to submit for payment the outstanding police Verizon bill. Glenn seconded. Unanimous. Michele also gave an update on the propane tank for the generators. Bill Brooks could not dig down far enough for a tank to be put underground at the Town Hall, so Michele has called the propane company to come out and look for another site for the tank. Coates Road Culvert /bridge replacement is almost complete. The project has gone very well with no hiccups. Michele has submitted all end of fiscal year reports for all the grants requiring documentation and all invoices will or have been sent into the authorizing State of MA authority.

### **Public Comments**

Emily Yazwinski welcomed the new Select Board members.

Liz Kidder, Chair, Public Safety Advisory Committee received a formal proposal from Stephen Foley on selecting an Emergency Management Committee and Emergency Manager. Her committee will be working on this and coming to the select Board with a recommendation.

Ginger had concerns about the two cruisers sitting there with no one starting them up. Liz Kidder responded Steve Foley has suggested the Tahoe be used as an emergency vehicle. Chief Palmieri will be taking things out he needs and then the Tahoe can be checked out. Katherine stated the board will meet next Monday morning for a working session and she thanked Bill Glabach for his willingness to serve as Chairperson for the coming year. Glenn also thanked Bill.

Katherine moved to adjourn at 8:00pm. Bill seconded. Unanimous.

Respectively submitted,  
Michele Giarusso  
Municipal Assistant