

**Leyden Solicitation Policy** (Final\_091525)

Approval date: September 15, 2025  
Select Board adopted: September 15, 2025

**Purpose**

This policy establishes registration requirements for persons intending to engage in door-to-door canvassing or solicitation in the Town of Leyden (Town) in order to balance the rights of individuals and/or businesses with the privacy and safety of Town residents.

**Registration**

Every person or organization intending to engage in soliciting or canvassing door-to-door in Town must first apply for a permit with the Bernardston Police Department (BPD) and must not engage in such activity until the permit is approved.

Applications for individual and organizational registration shall be filed at least fifteen (15) business days in advance of the intended solicitation.

Approved hours of solicitation will be no earlier than 9:30am and no later than 5:00pm Monday thru Friday.

Information for a registration application to be supplied to the Bernardston Police department Bernardston Police Department will include:

- Proposed locations within Leyden;
- Dates of solicitation.
- Name(s) of all persons who will be soliciting;
- Name of the individual in charge of the solicitation event;
- Contact information for the individual or organization making the request.

Upon approval of solicitation request by the Bernardston Police Department, the BPD will inform the Town Coordinator (TC) that a request has been granted and supply the pertinent details to the TC. Town Coordinator will then inform all Select Board members and post on the website “Latest News” that a solicitor will be in town with name, dates and organization name (if applicable).

**Restrictions on Methods of Solicitation, Canvassing, or Other Door-to-Door Activities**

No person shall:

- I. Falsely represent, directly or by implication, that the solicitation, canvassing or other activity is being done on behalf of a governmental organization, or on behalf of any municipal employee or elected official;
- II. Solicit or canvass or conduct any other activity at any residence where there is a sign posted prohibiting the same, without express prior permission of an occupant;

Commented [KD1]: Shouldn't the SB approve? And notify the police?

Commented [ej2R1]: So far, its been working to go to the BPD first. We can discuss for sure.

Commented [ej3R1]: lets add a step

Commented [KD4]: I suggest we post the information once approved on the town website under latest news.

Commented [ej5R4]: Great idea, adding the R2 language here.

III. Solicit, canvass or conduct any other activity at any residence in a threatening, abusive or illegal fashion.